

# Tenant Network

## Fall 2019



### WELCOME NEW TENANT

Please welcome our newest tenant at Northfield Commons, Alan James Jewelers! They will be offering "FREE inspection and cleaning" of their jewelry. Alan James Jewelers can assist with all gift giving, special orders, repairs, appraisals, and gemologist needs.



**ALAN JAMES  
JEWELERS**

### COMCAST COMING SOON AT NORTHFIELD

The build is still in progress with an estimated completion interval of 20-30 days. They will stay in touch with the construction coordinator and will notify us when the job is complete.

**COMCAST  
BUSINESS**

### CANTON DDA TO HOST SHREDDING

Canton's Downtown Development Authority (DDA) will host a Shredding Day event on Saturday, October 19 from 8:30–10:30 a.m. in the IKEA parking lot, located at 41640 Ford Road. This event is open to Canton residents only and ID will be required.

### SALE REPORTS

Per some of your lease agreements, you are required to submit your quarterly sale reports. If you have not submitted your sale reports yet, please fax or email them to our office as soon as possible.

[Click Here](#) to download the PDF form.

### CONTACT INFORMATION UPDATE

It is time for our office to complete an annual update so we have the correct contact information for our Tenant's on file. It is necessary for us to have certain information on file so we contact the correct person. We need your help to do it! Please fill out the form and return the updated Tenant contact information to our office.

[Click Here](#) to download the Tenant Contact Form.

### ACCIDENT REPORTS

If there is ever an accident on-site, please fill out the "Liability Accident Notice" form and send a copy to our office. The one page form documents any information needed to follow-up on an incident and includes accident descriptions and witness statements. This information is vital to have on file when insurance companies request it.

[Click here](#) to download form.

### NEW KROGER PICKUP @ NORTHFIELD

What is Kroger Pickup and how does it work? Pickup is an online ordering service from Kroger. Now you can shop online for the products you need and pick up your order at the store from the convenience of your car! Our Associates will even bring out your order and load it into your car.



### DAYLIGHT SAVINGS REMINDER

Time to fall back! Don't forget to set your clocks back one hour and check the batteries in your smoke alarms/carbon monoxide detectors on Sunday, November 3rd!



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Maintenance Supervisor  
Jim Cartier  
C: (248)762-0318



*Come on over!*

**We have extended hours!**

Monday-Friday 9am - 6pm

Saturday 9am - 3pm

43443 Joy Road | Canton, MI 48187

734.335.7244 | [american1cu.org](http://american1cu.org)



**Amer1can**

CREDIT UNION



*Become a member today!*

● What would you like to see in the Tenant Network newsletter? ●  
If you have any ideas or suggestions, please let us know!

# Emergency Situations

\*ALWAYS CALL 911 FOR ANY LIFE-THREATENING EMERGENCY.

## Natural Gas Emergency

Smell Natural Gas?

If you smell natural gas (a rotten egg or sulfur odor) or suspect a leak:

- DO NOT try to locate the source of the leak
- DO NOT use a light or electric device
- DO NOT use a lighter or light a match
- Notify the neighbors if possible

Call your natural gas company to report the situation.

- DTE Energy: (800) 947-5000
- Consumers Energy: (800) 477-5050

## Electrical Emergency

Extreme weather like high winds, heavy ice and severe storms can damage power lines or bring them down entirely.

If you suspect wire-damage or see a downed wire...  
Call DTE immediately at (800) 477-4747 in all cases.

## After Hours Emergency

Please call Jim Cartier at... (248) 762-0318  
or Susie Wojtowicz at... (248) 660-6443



**NELSON PROPERTIES**  
INCORPORATED



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Did you know we hold an AMO accreditation?  
Don't know what an AMO is? Click the logo below to find out more!

