

Tenant Network Winter 2018



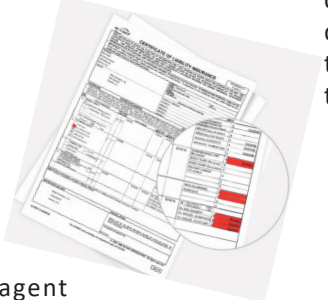
**NELSON PROPERTIES
INCORPORATED**

WELCOME NEW TENANT

Please join us in welcoming our newest tenant, **Re-choice** at Coventry Commons Shopping Center in Canton, Michigan!

CERTIFICATE OF INSURANCE

Do we have a copy of your current Certificate of Insurance? Per your lease, as a tenant, you are required to send us a current copy of your Certificate of Insurance. It is imperative that you have your insurance agent forward a copy of your Certificate of Insurance to our office as soon as possible. Please call us if you have any questions.



SEASONAL MAINTENANCE

Be sure to never set your thermostat to anything lower than 69 degrees. It may be tempting to turn off the heat, but in the unfortunate event of a quick temperature drop – your pipes are in danger of freezing completely!



MONTHLY SALE REPORTS



You can now download & submit your sales report on our website! Per some of your lease agreement, you are required to submit your quarterly sale reports. All 2017 monthly sale reports are due! If you have not submitted your sale reports yet, please fax or email them to our office as soon as possible.

[Click Here](#) to download the PDF form.

CONTACT INFORMATION UPDATE

It is time for our office to complete an annual update so we have the correct contact information for our Tenant's on file. It is necessary for us to have certain information on file so we contact the correct person. We need your help to do it! Please fill out the form and return the updated Tenant contact information to our office.

[Click Here](#) to download the Tenant Contact Form.

NOTICE OF SALT SHORTAGE

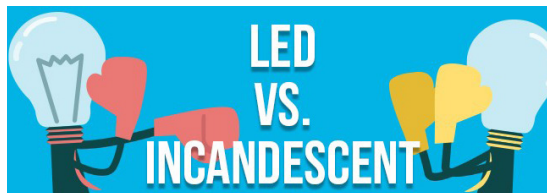
All deicers ("salts") are not the same. We listed some alternatives to utilize during the times you are unable to utilize salt.

- Sodium Chloride
- Calcium Chloride
- Potassium Chloride
- Magnesium Chloride
- Natural Substances (sugar, beet juice, & molasses)



TIP: SWITCH TO LED BULBS

Swapping out incandescent bulbs for ENERGY STAR®-certified LED bulbs not only require less energy, they generate considerably less heat, potentially reducing your cooling needs as well. This is one of the easiest ways your business can save money.



Phone: (248) 539-9020
Fax: (248) 539-8974
Email: info@nelsoncos.com

6960 Orchard Lake Road
Suite 307
West Bloomfield, MI 48322

Visit Our Website at
www.nelsoncos.com

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**PAY
RENT**

Please mark your calendars and remember that your rent is due at the beginning of each month. Tenant's rent becomes late after the 10th of the month. If your rent is late, we will have to issue you a \$250.00 late fee!



Great Clips®

IT'S GONNA BE GREAT®

(248) 828-7020

M-F: 9:00 AM - 9:00 PM

Sat: 9:00 AM - 8:00 PM

Sun: 10:00 AM - 6:00 PM

ANY HAIRCUT
\$10.99



F2222BS6

Expires 03/25/18. Not valid with any other offers.

Limit 1 coupon per customer. Valid at participating locations.

Come visit the friendly staff at

Northfield Commons for an affordable haircut today!



BROAD FAMILY CHIROPRACTIC

HEALTH PASS

ONLY
\$85

- Initial consultation and exam with the doctor
 - X-Rays, if necessary
 - Most insurances accepted

Broad Family Chiropractic

Call Today! 734-354-9900



New Client Introductory Special

1-Hour
Massage

\$50

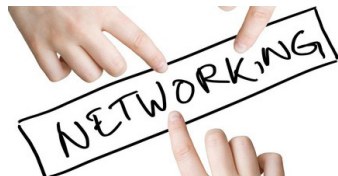
Still Point Massage

**Call to book your first session today!
734-354-9900**

FREE TENANT ADS

Nelson Properties services many clients/tenants. You can promote your own Ad in the Tenant Network Newsletter for FREE! If you are interested in this FREE opportunity, please send your Ad to vpollard@nelsoncos.com. Ad space is limited and on a first come basis. If you do not have an Ad, we can create an ad for you based on your given copy and logo.

Sign up to receive the email version of the Tenant Network Newsletter for each member of your staff by clicking the link below!



[Sign Up - Tenant Network](#)

Lets support eachother by networking!



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Emergency Situations

*ALWAYS CALL 911 FOR ANY LIFE-THREATENING EMERGENCY.

Natural Gas Emergency

Natural gas leaks are dangerous. It's important that you know how to recognize and report a gas emergency. Natural gas is odorless and colorless. A harmless substance is added to it so that it smells like rotten eggs, thereby making it easier to detect a natural gas leak.

What you should do if you smell or suspect a natural gas leak;

1. Leave the area at once. If inside, open doors and windows on the way out.
2. Go to an outside location where you can no longer smell natural gas.
3. Call the DTE natural gas leak hotline at: (800) 947-5000 to report the situation.



**Natural Gas
Emergency or Leak**
800.947.5000

Electrical Emergency

Extreme weather like high winds, heavy ice and severe storms can damage power lines or bring them down entirely.

If you suspect wire-damage or see a downed wire...
Call DTE immediately at (800) 477-4747 in all cases.



**DTE Energy
Customer Service**
800.477.4747

After Hours Emergency

Please call Jim Cartier at... (248) 762-0318
or Susie Wojtowicz at... (248) 660-6443



Please visit our website at www.nelsoncos.com to:

- Find available lease space at our other properties.
- Download another copy of this Tenant Network newsletter.
 - Download Tenant Contact Information Form.
 - Download Monthly Sales Report Form.
 - Learn more about Nelson Properties Inc.



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