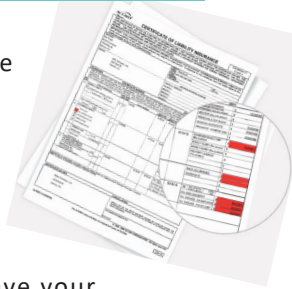


# Tenant Network Summer 2018



## CERTIFICATE OF INSURANCE

Do we have a copy of your current Certificate of Insurance? Per your lease, as a tenant, you are required to send us a current copy of your Certificate of Insurance. It is imperative that you have your insurance agent forward a copy of your Certificate of Insurance to our office as soon as possible. Please call us if you have any questions.



## MONTHLY SALE REPORTS

You can now download & submit your sales report on our website! Per some of your lease agreement, you are required to submit your quarterly sale reports. All April, May & June 2018 monthly sale reports are due! If you have not submitted your sale reports yet, please fax or email them to our office as soon as possible.



[Click Here](#) to download the PDF form.



Phone: (248) 539-9020  
Fax: (248) 539-8974  
Email: [info@nelsoncos.com](mailto:info@nelsoncos.com)

6960 Orchard Lake Road  
Suite 307  
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[www.nelsoncos.com](http://www.nelsoncos.com)



## ENERGY SAVING TIPS FOR SUMMER

### • Be Smart with Your Thermostat

Keep in mind that for every degree you raise your thermostat above 72°, you save up to 3% of your cooling expenses. Try setting your thermostat to 78°, or as high as your comfort allows.

### • Keep Your Home Easy & Breezy

Ceiling fans are great for cooling an entire room. Even if you don't have one, portable fans are inexpensive and readily available at any home goods or big-box store. A good fan will allow you to raise your thermostat 4° while maintaining the same level of comfort. If you don't mind the light breeze, go ahead and lower the temperature on your AC because fans can be very effective.

### • Consider LED Lighting

After you've blocked out the sun, you might find yourself turning on more lights than you normally do. Be careful which lights you choose, though, because incandescent bulbs actually turn 90% of the energy they use into heat. Consider replacing your incandescent bulbs with LED bulbs.

### • Keep Track of Your Electronics

When you place heat-generating devices such as lamps or TVs near air-conditioning thermostats, you can trick them into thinking the room is hotter than it really is. Your thermostat will sense the heat from these devices and spend extra energy trying to cool the house down. Be mindful of where your thermostats are and try to keep electronics away from them.



Please mark your calendars and remember that your rent is due at the beginning of each month. Tenant's rent becomes late after the 10th of the month. If your rent is late, we will have to issue you a \$250.00 late fee!

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Maintenance Supervisor  
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C: (248)762-0318



There's no time like  
**ANYTIME.**

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free

\*Offer valid with a minimum 12 month membership agreement at participating locations only. Terms and conditions may vary based on applicable state laws and regulations. Monthly dues still apply. Each location is independently owned and operated. ©2018 Anytime Fitness, LLC Expires 08/31/18



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# Emergency Situations

\*ALWAYS CALL 911 FOR ANY LIFE-THREATENING EMERGENCY.

## Natural Gas Emergency

Natural gas leaks are dangerous. It's important that you know how to recognize and report a gas emergency. Natural gas is odorless and colorless. A harmless substance is added to it so that it smells like rotten eggs, thereby making it easier to detect a natural gas leak.

What you should do if you smell or suspect a natural gas leak;

1. Leave the area at once. If inside, open doors and windows on the way out.
2. Go to an outside location where you can no longer smell natural gas.
3. Call the DTE natural gas leak hotline at: (800) 947-5000 to report the situation.



**Natural Gas  
Emergency or Leak**  
800.947.5000

## Electrical Emergency

Extreme weather like high winds, heavy ice and severe storms can damage power lines or bring them down entirely.

If you suspect wire-damage or see a downed wire...  
Call DTE immediately at (800) 477-4747 in all cases.



**DTE Energy  
Customer Service**  
800.477.4747

## After Hours Emergency

Please call Jim Cartier at... (248) 762-0318  
or Susie Wojtowicz at... (248) 660-6443



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